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**OFFICE OF THE**  
**NRDS MANAGEMENT Pvt. Ltd.**  
**A Group of Institutions**

@ NRDS English Public School @ NRDS Senior Secondary School @ NRDS Degree College @ NRDS Skill Development Training Centre @ NRDS ITI  
Regd. & H.O. - NRDS Management Pvt. Ltd., Prabha Bhawan, 4th Floor, Above UCO Bank,  
Adabari Tiniali Kamrup (M), Assam, 781012  
Website - nrdsondia.com, Email ID - nrdsho@gmail.com

Ref. No. ....

**Advertisement**

Date.....21/05/2025

Applications are hereby invited from the intending eligible candidates of 420 VCDC areas of BTR for filling up of 420 (four hundred twenty) Nos. of **Village Level Co-Ordinator** (One from each VCDC) in Bodoland Territorial Region (BTR) to be engaged in **CEM Special Initiative "Mission Child Friendly BTR 1.0"** to create awareness among the peoples of each VCDC of BTR to reduce Child Labour, Child Marriage and Child Exploitation and Child Trafficking.

**Vacancy details:**

SL No.	Name of Post	Total No. of vacancy	Education Qualification and other eligible Criteria
1	Village Level Co-Ordinator	420	Bachelor's degree in any discipline

**Age limit:** The candidates shall not be less than 18 years or more than 35 years of age as on 1st January, 2025. The age limit of the candidates will be calculated on the basis of the School/Matriculation/HSLC Certificate/Admit Card/Birth Certificate issued by a recognized Board/Council/Schools or other Government document as applicable and notified.

**How to Apply:** Further details may be found at <https://bodoland.gov.in/> and <https://nrdsondia.com/>. Interested applicants may send their required documents via email at [cemspecialinitiative@gmail.com](mailto:cemspecialinitiative@gmail.com) and clearly mention the name of VCDC in the subject.

**Last Date of application: 05/06/2025**

**The candidates must submit the following documents/testimonials application process:**

1. Up-to-date resume/CV/Biodata along with Photo
2. All certificates/mark sheets in support of educational qualifications.
3. Age proof certificate.
4. A permanent BTR residential certificate belonging to General category candidates from VCDC/Municipality as applicable and in case of ST/SC/OBC/MOBC, Caste Certificate need to be uploaded

**Examination / Interview:** The eligible candidates applying for the post as mentioned above will have to appear for a written examination or oral interview at their own expenses as and when called for.

**Remuneration:** Honorarium of Rs. 10,000/- (Rupees Ten Thousand) only per month for a period of 3 (Three) months shall be paid to selected candidates. Also, selected candidates shall be provided with a Mobile Phone (Smart Phone) and a Bicycle for field mobility.

**MANAGING DIRECTOR ·**  
**NRDS MANAGEMENT PVT. LTD.**

Managing Director  
NRDS Management Private Limited