



DIPLOMA IN COMPUTER AUTOMATION (DCOA)



DURATION:

3 MONTHS

TOTAL COURSE FEES: 4469/-

ADMISSION FEES: 1499/-

INSTALLMENT: $990 \times 3(\text{Months})=2970/-$

- Fundamentals of Computer
- MS-DOS, Handling Windows (Note Pad, Word Pad, Paint, Internet Explorer etc)
- MAS-Office (Word, Excel, Powerpoint & Access.)
- Internet Browsing & Downloading.
- Document Scanning & Printing.